

Nailsea Theatre Club / Nailsea Little Theatre - Privacy Notice

Data Protection Privacy Notice for NLT (“The Club”)

1. Your data is controlled and processed by Barrie Walker (Box Office) Ginny Watts (Associates) Robert Gray (Membership) and Katy Moody (Facebook) in their roles as officers with those responsibilities and they are the persons responsible for the data handling of the Club.
2. We take your privacy seriously. We will never sell your personal data to anyone and we take precautions to keep it secure.
3. We use the information you provide primarily for communicating with you as a member / Associate of the Club and for related purposes including but not limited to:
 - (i) the provision of newsletters by hard copy or e mail
 - (ii) membership and Associate renewals
 - (iii) theatre events
 - (iv) the transaction of Club business
4. The legal bases upon which your information is held are:
 - (i) You have provided your consent to the control and processing of your data by virtue of your membership / Associate membership of the Club.
 - (ii) The control and processing of your data is necessary for the performance of the contract to provide membership services.
 - (iii) The control and processing of your data is necessary for the purpose of pursuing the legitimate interests of the Club. These include but are not limited to the provision of membership / Associate membership services, communication with Members / Associates, advising of Club productions and events and the administration of the Club.
5. Our use of personal data is subject to your instructions, data protection law and our duty of confidentiality.
6. Information is rarely for any purpose shared with a third party.
7. We do not normally share your data with anyone outside the European Economic Area.
10. Your data / information is retained for the duration of your membership / Associate membership of the Club and thereafter is securely destroyed.
11. You have a right of access under data protection law to the personal data that we hold about you. We seek to keep that personal data correct and up to date and you should let us know if you believe the information we hold about you needs to be amended.

12. You have a right to withdraw consent to the controlling and processing of your data at any time. This right to withdraw does not prevent us from controlling and processing your information in pursuance of one of the legitimate grounds stated at point 4. above.
13. If you send us personal data about anyone other than yourself we are entitled to assume that you have any appropriate consents and notices in place to enable you to transfer that personal data to us, and so that we may use it for the purposes for which you provide it to us.
14. You have the right to complain to the Information Commissioner's Office about the way in which your data has been used or retained. More information can be found at www.ico.org.uk/for-the-public/raising-concerns/

Details of how we handle your data are available from this privacy notice accessible from our website or a hard copy can be provided on request.